

West Virginia University
School of Social Work
Title IV-E Child Welfare Training Program
Application 2025-2026

Program Application (Check One)	
BSW Full Time	MSW Part Time Advanced Standing
BSW Part Time	MSW Part Time Regular Standing
MSW Full Time Advanced Standing	MSW Part Time Online Advanced Standing
MSW Full Time Regular Standing	MSW Part Time Online Regular Standing
WVU ID #	

Personal Information
Name:
Previous Name(s):
Birth Date:
State of Residence:

Current Address	Permanent Address (if different)
Street:	Street:
City:	City:

State and Zip:	State and Zip:
Phone:	Phone:
Cell:	Cell:
WVU email:	Other email:

Emergency Contact	
Name:	Relationship:
Street:	City:
State & Zip:	Phone:
Email:	Cell:

Public Child Welfare or Social Services Employment	
<i>Current Public Welfare or Social Services Employee? Check one: Yes No</i>	
If yes, Where:	
Job Title:	
Dates of Employment:	
Supervisor Name:	
Supervisor Phone #:	
<i>Prior Public Child Welfare or Social Services Employee? Check one: Yes No</i>	
If yes, Where:	
Job Title:	
Dates of Employment:	
Reason for Leaving Employment:	

Previous Title IV-E Child Welfare Program Participation
Prior Recipient of the Title IV-E Program? <i>Check one:</i> Yes No
If yes, from what University?
Date Range:
Please Provide information about your employment obligation and/or monetary repayment status:

Application checklist:

- **Complete and Sign the IV-E Application (this form)**
- **Complete your letter of interest in IV-E**
- **Include a copy of Resume**
- **Include copies of two Reference letters (if you have worked in DoHS or in the field of child welfare, at least one letter should be from your supervisor in that/those position/s)**

Please submit your completed application packet (with ALL the above listed items) to the WVU Title IV-E Child Welfare Training Program by **March 17, 2025.**

Scan/Email all the packet information to **Linda Grandon** and **Jacki Englehardt** at:
linda.grandon@mail.wvu.edu and jacki.inglehardt@mail.wvu.edu

Applicant Signature _____ Date _____

Upon review of your application and available funding resources, you will be notified if you are selected for an interview with WVU. If that meeting is successful, then an arranged interview with DoHS will be scheduled. Such an interview will include a background check, and consideration for approval for Title IV-E participation. If approved for IV-E participation a field internship at WVDoHS and employment upon graduation will be required.