

IV-E Traineeship Application Process

Please submit the following to Linda Grandon at address shown below:

- 1) Submit a resume that includes: local and permanent address(es) and phone(s), e-mail, anticipated date of graduation, and names and phone numbers of three references
- 2) A brief personal statement describing your interest in public child welfare social services.
- 3) Complete Title IV-E Child Welfare Training Program application.

Contact Information:

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Eberly College of Arts and Sciences

West Virginia University

2020-2021

Public Social Services Education and Training Project: Multi-Level Training for Child Welfare Professionals in West Virginia Title IV-E



School of Social Work, West Virginia University
and
West Virginia Department of Health and Human Resources

*In collaboration with
West Virginia Social Work Education Consortium (SWEC):*

Concord University—Professor Scott Inghram
Marshall University—Professor Jo Dee Gottlieb
Shepherd University—Professor Craig Cline
West Liberty University—Professor Sylvia Hawranick Senften
West Virginia State University—Professor Rita Brown
West Virginia University— Professor Jacki Englehardt

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Title IV-E Child Welfare Training Project Overview

The Public Child Welfare Training Program operates with federal funds made available through Title IV-E of the Social Security Act which provides specified financial support for students committed to a career in public child welfare, and is designed to educate and train graduate and undergraduate social work students to prepare them for employment as practitioners in public child welfare.

The goals of the program are to strengthen West Virginia's public child welfare workforce and to produce social work leaders, public child welfare practitioners, and public child welfare supervisors or managers.

The Title IV-E Public Child Welfare Training Program is for full time and part-time MSW students in regular or advanced standing classes (on campus or online) and BSW students. Applicants to the traineeship must hold U.S. citizenship or have permanent residence status at the time of application.

Principal Investigator: *Jacki Englehardt, MSW, ACSW*

In-state tuition and monthly stipends are available through the School of Social Work and the West Virginia Department of Health and Human Resources, (WVDHHR) Title IV-E, Child Welfare Training Project.

In order to be considered for an award, a student must:

- Be admitted to the BSW or MSW Degree Program and remain in good academic standing (BSW 2.5, MSW 3.0 GPA)
- Be employed or approved for employment by WVDHHR, CPS
- Meet with Title IV-E Principal Investigator and WVDHHR representatives
- Pass a Criminal Investigations Background (CIB) clearance
- Have a valid driver's license
- Agree to complete field placement(s) in child welfare with WVDHHR
- Be eligible to receive a WV Social Work license
- Register for and complete SOWK 380 or SOWK 680, child welfare, with a minimum grade of B
- Upon graduation, accept a position offered by WVDHHR in any of its state or county offices for an equivalent time as tuition and waiver/stipends were received. In the absence of WVDHHR employment, all tuition and stipend funds received must be paid back in full.

Full-time and Part-time BSW or MSW students - (Non-DHHR employees)

Tuition assistance and monthly stipends are available for a limited number of students who are planning a career in Child Welfare. Students accepting the traineeship are required to work for the Bureau for Children and Families at WVDHHR for the number of months equal to the number of months for which stipends and tuition were received.

An elective course in child welfare is required for Title IV-E supported students. BSW students are required to complete SOWK 380, 3 credits. MSW students are required to complete SOWK 680, 3 credits. All field internships for BSW and MSW students are required to be completed at WVDHHR serving families and children.

Current WVDHHR Employees in MSW or BSW Programs

Employees of WVDHHR are encouraged to obtain the Master of Social Work Degree. WVDHHR and the School of Social Work at WVU partner to deliver training and education in child welfare to direct service workers and supervisors. Title IV-E traineeships require admission to MSW or BSW degree programs. WVDHHR employees apply to the appropriate Regional Administrator or State Office at WVDHHR for Title IV-E support and to Jacki Englehardt at WVU, Jacki.Englehardt@mail.wvu.edu.

Employees will be chosen for Title IV-E participation by a Selection Committee from the Regional or State Office. Applications require a letter of interest and a resume and should be directed to the Regional Office or State Office where the applicant is employed. WVDHHR employees must enroll for a minimum of 6 credits per semester as part-time degree students. SOWK 680, a course in child welfare is required, field placement with the Bureau of Children and Families, WVDHHR. Notification of any changes in enrollment, course withdrawal or unsatisfactory performance are to be reported to Ms. Englehardt.

The number of openings for applicants is contingent upon funding available to support the program.

