

The Continuing Education Certificate in Nonprofit Management
WVU Division of Social Work, Office of Professional & Community Education

The following NASW Management Institute & Fall Conference 2011 sessions have been approved as qualifying towards the CE Certificate in Nonprofit Management:

Thursday, August 25, 2011

Keynote Address: Well Workplaces: Preventing and Alleviating Burnout (2 hrs) *(Core Area: Human Resource Development – Management)*

A. Employment Law (3 hrs) *(Core Area: Human Resource Development – Employment Law)*

B. Social Networking (1 hr) *(Core Area: Human Resource Development – Employment Law)* and **(2 hrs)** *(Special Topics/Electives)*

D. Health Care Reform Update (1.5 hrs) *(Special Topics/Electives)*

Friday, August 26, 2011

G. Workplace Diversity (3 hrs) *(Core Area: Human Resource Development – Employment Law)*

H. Anger Management for Professionals (3 hrs) *(Special Topics/Electives)*

I. Using Microsoft Excel (1.5 hrs) *(Special Topics/Electives)*

K. All Those Numbers: Tracking the Finances of Nonprofit Services (2 hrs)
(Core Area: Financial Management: Activities in the Annual Accounting Cycle OR Financial Management: Special Topics in Financial Management)

L. The Bully, the Bullied and the Bystander (2 hrs) *(Special Topics/Electives)*

*To enroll in the Continuing Education Certificate in Nonprofit Management, contact
Jacki Englehardt, MSW at 304-293-3280 or Jacki.Englehardt@mail.wvu.edu
Or download an application at*

http://socialwork.wvu.edu/service_outreach/continuing_education/ce_certificate_nonprofit_management

Thank you WV NASW for supporting this program!