

Employer-Based Field Placement Proposal

The Council on Social Work Education (CSWE) states that student field assignments and employment tasks may be the same and counted toward required field hours if the tasks have clear links to the social work competencies, and their related behaviors. The field instructor and employment supervisor of a student may be the same person if necessary, however in such cases, supervision time for field education learning must be separate from supervision time for employment.

While overlap between employment tasks and internship is allowed, you are encouraged to engage in some new activities in order to grow and meet learning and professional goals.

Student Information

Name: **Monty Mountaineer**
City: **Morgantown**
State: **WV**
Zip: **26501**
Phone #: **(304) 975-5555**
MIX Email: **monmou@mix.wvu.edu**
Placement Start Date: **August 19, 2023**
Placement End Date: **June 28, 2024**

Agency Information

Agency Name: **Domestic Violence Shelter**
Agency Address: **123 West Lane**
City: **Morgantown**
State: **WV**
Zip: **26505**

Student's Job Title: **Survivor Advocate**
Number of years employed in this position: **1.5 years**

Current Work Supervisor:

Name: **Emma May**
Title: **Executive Director**
Supervisor's Email: **DVshelter1@shelter.com**
Supervisor's Phone: **(304) 456-6789**

Proposed MSW Field Instructor:

(This is an individual who has an MSW from a CSWE accredited program with 2 years of post-MSW experience and is willing to serve as a Field Instructor. Whenever possible, this should not be your work supervisor.)

Name: Katelyn Edgar

Title: Housing Office Social Worker

Email: Katie@HouseSearchWV.com

Phone: (304) 246-3690

Proposed Site Supervisor (if applicable):

(This is an individual who works at the agency and will have regular oversight of the student but does not necessarily have a social work background. A site supervisor is necessary if the field instructor is external to the organization, or is sometimes utilized when this person will work more closely with the student than the field instructor)

Name: Emma May

Title: Executive Director

Email: DVshelter1@shelter.com

Phone: (304) 456-6789

1. Please describe your organization, including its mission, program areas, size and approximate number of professional staff, main office location, and satellite locations (as appropriate). Provide 3-4 sentences about your current job responsibilities and explain where your current job fits within the organization and your program.

Serenity Domestic Violence Shelter's mission is to provide a place of healing for survivors of domestic violence, sexual assault, and human trafficking. They work with survivors to build goals surrounding safety and overall empowerment and provide public education and prevention within the community.

The agency has 15-20 employees. There is a location within Morgantown, WV.

My current job is a survivor advocate. I report to the executive director. I meet with clients when they come into the shelter. We go through their history and develop goals for their time in shelter and beyond. I assist in helping them meet these goals and connect them to resources within the community, and provide crisis support as needed.

2. Some employers may be able to accommodate you taking on additional activities as part of your work week, while other may require you to do this outside of your role. Describe any additional activities that your agency would support as part of your internship that are not part of your current role.

My employer will allow me to take on some additional responsibilities during my work day, but I have flexibility to shift my time as needed to ensure I meet my job duties while also taking on some new activities, such as developing and facilitating trainings, conducting research, and attending more community wide outreach events on behalf of the agency.

3. Is this your second placement at this agency?

a. No

b. Yes (FOLLOW UP QUESTION)

i. Will you be in the same or a different role? If in the same role, what will you do to build on your foundation-generalist placement experience to make this an advanced placement? This may include but is not limited to adding tasks beyond the job duties, taking on a special project, spending time in another portion of the agency, etc.

I will be taking a different role with the agency for this placement. During my generalist placement I typically worked overnight shifts and was more focused on immediate crisis support in person and over the phone, and assisting clients in settling into the shelter. For this placement my focus will be shifted to goals with clients, and on connections within the community. To expand on my foundation-generalist placement, I will be doing multiple additional tasks and projects. The first is my research project for SOWK 616. My current plan for this is to look into the rate of survivors that self-reportedly returned to their assailant after shelter stay during the year of 2020, as well as 2019, and compare the two years. My employer is hoping to begin looking into the community resources during an emergency such as COVID, and this aids in the beginning process of this. I will additionally work on a community resource list for our county and close counties. This will expand my knowledge of the community, enhance my organizational skills, give opportunity to engage with organizations, and allow for potential gaps within community support to be highlighted. Lastly, I am going to be attending community development and education meetings, including teen dating prevention at the high school.

1. Your MSW field instructor needs to provide at least **one hour per week of educational supervision** and will be involved in the development of your learning contract and evaluations. You may also have a site supervisor that is also involved in your day to day activities who will also be involved in the development of your learning contract and evaluations.

Describe your plan to meet the above supervision requirements:

A partnership agency, West Virginia Housing For All, has an MSW who meets these requirements and is willing to supervise me. We are planning to meet over Zoom weekly on Wednesdays at 7:30pm.

2. Please provide a minimum of one potential activity that you will participate in that will provide you with opportunity to demonstrate each of the nine competencies. *You may attach this information on a separate page if needed.*

- a. Competency 1: Demonstrate Ethical and Professional Behavior

I will develop a community resource list for the county that can be utilized throughout the area.

- b. Competency 2: Engage Diversity and Difference in Practice

I will assist in delivery of a diversity training for agencies within the community.

- c. Competency 3: Advance Human rights and Social, Economic, and Environmental Justice

I will conduct research on community crisis in regard to the COVID-19 pandemic and include research specific to disparities relating to this.

- d. Competency 4: Engage in Practice-Informed Research and Research-Informed Practice

I will research evidence-based techniques for working domestic violence survivors and provide a presentation to my work and field instructor.

- e. Competency 5: Engage in Policy Practice

I will attend a relevant policy event such as Legislative Advocacy Day and during supervision, I will discuss key policy options that were mentioned.

- f. Competency 6: Engage with Individuals, Families, Groups, Organizations, and Communities

I will perform intakes for clients coming into shelter or utilizing shelter services.

- g. Competency 7: Assess with Individuals, Families, Groups, Organizations, and Communities

I will work with my field instructor to review housing assessments and discuss the implications of the assessments and processes used.

- h. Competency 8: Intervene with Individuals, Families, Groups, Organizations, and Communities

I will have my own client case load and discuss advocacy options and reasonings for choices in supervision.

- i. Competency 9: Evaluate Practice with Individuals, Families, Groups, Organizations, and Communities

I will shift shelter surveys to mainly being digital rather than only having a paper option.

Organization Endorsements

We, the undersigned, attest to the accuracy of the attached statements and have read the proposed plan. We understand and will support the academic needs of this employee that go beyond and are in addition to the ordinary requirements of employment.

We agree to provide the experiences noted in the attached proposal. We also agree that if our organization is not already an approved site, that we will complete and submit a Site Application for Consideration for Approval as a Field Site. We recognize that no placement activities may commence until a Memorandum of Affiliation agreement has been executed. In the event that the agency is not approved, or all parties cannot come to an agreement regarding said Memorandum of Affiliation, we understand that the student employee may not conduct a field placement at this site.

All signatures must be completed for proposal consideration. No placement hours may be logged until proposal is authorized by the WVU SSW Field Office.

Student/Employee Signature	Date
Employment Supervisor Signature	Date
Field Instructor Signature	Date
WVU SSW Field Office Signature	Date