

JACQUELINE L. ENGLEHARDT
Curriculum Vita

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Education

2023 (expected) **MA**, Instructional Design and Technology, West Virginia University, Morgantown, WV
1992 **MSW**, West Virginia University, Morgantown, WV
1990 **BA**, Communication and English, Rutgers College, New Brunswick, NJ

Professional Licensure/Certification

WV LCSW License # CP00938768
Certified HIV/AIDS Testing Counselor (1993)

Qualification Summary

- **Program Management:** Skill in designing social service-delivery and professional educational programs from the “ground up”, with strong evaluation components, creative resource development, and careful budgeting.
- **Collaborative Experience:** Expertise in working with other professionals, volunteers, agencies, and organizations to develop social service-delivery, fundraising, and professional educational programs.
- **Higher Education Administration:** Knowledge of complex integrated systems within academia, ability to work with diverse teams to accomplish goals. Understand the role and impact of accreditation standards on the delivery of evidence-based educational training.
- **Public Speaking/Training:** Extensive experience designing and presenting programs to a variety of audiences.
- **Technology:** Proficiency in using computer software and technology to enhance program delivery and effectiveness, including course design in blackboard and contact management software in Hobsons and Target X.

Professional Appointments/Employment

2020 – Present **Title IVE Coordinator**
2017 - Present **MSW Admissions & Recruitment Coordinator**
2017 **Acting MSW Coordinator**
2015 – 2017 **Director of Professional & Community Education (title change)**

2006 – 2015 **Coordinator of Professional & Community Education,**
West Virginia University, School of Social Work (est. July 2012,
formerly known as Division of Social Work), Morgantown, WV

Title IV E Coordinator Duties: Provide coordination of the annual implementation and renewal of the Title IV-E grant contract including proposal development, budget development, grant administration, supervision of IV-E employees, program development, recruitment and oversight of IV-E student scholars, coordination of PRIDE training for foster parents, collaboration with WV-DHHR and the School of Social Work Field Education Program on the establishment of child welfare internships, collaboration with the WVU grants office and DHHR on annual grant renewals, and representing the School of Social Work in interfacing with WVDHHR, the West Virginia Social Work Education/Child Welfare Collaborative, and child welfare stakeholders throughout West Virginia.

MSW Admissions & Recruitment Coordinator Duties: Provide leadership in recruitment, admissions, and advising in the MSW program. Research and design MSW recruitment marketing strategies (digital and in-person), including utilizing Hobson's and Target X Contact Resource Management tools, developing communications' plans through WVU Graduate Admissions, revamping the School of Social Work website and leading social media efforts. Revised admissions criteria and processes to reflect curricular changes approved in Spring 2018. Provide leadership in evaluating and implementing recruitment strategies for new online MSW program to begin in Fall 2019. Meet with prospective students, manage admissions inquiries, and coordinate admissions processes for face-to-face and online MSW programs. Coordinate the review and distribution of meritorious and graduate assistance tuition waivers and School of Social Work scholarships. Design and maintain School of Social Work website. Assist MSW Director in preparation of annual University and CSWE reports. Teach two-three graduate level courses annually in the MSW program, including SOWK 654, Organizational Administration and Leadership, and Generalist and Advanced field courses. Maintain School of Social Work continuing education provider status and collaborate with faculty to review and approved specialized continuing education offerings including Field Instructor, Integrated Behavioral Health, and lunch and learn trainings. Supervise full time graduate assistant and part-time administrative secretary. Led coordination of the Summer Institute on Aging, an annual continuing education conference on older adults (2006-2018).

MSW Coordinator Duties: Provided essential support in recruitment, admissions, advising and compliance with curricular and academic policies associated with the management of the MSW program on the main Morgantown campus and four extended campuses (Charleston, Keyser, Martinsburg, and Wheeling). Assisted MSW Director and MSW Committee in evaluating assessment data related to student outcomes as a guide to implementing curricular changes in accordance with Council on Social Work Education (CSWE) Educational Policy and Accreditation Standards. Assist MSW Director in preparation of annual University and CSWE reports. Served on MSW

Curriculum Committee to assist with revisions to MSW curriculum launched in Summer 2018. Met with prospective students, managed admissions inquiries, and coordinated admissions processes with faculty. Worked with MSW Director to monitor degree plan development and completion utilizing Degree Works, Banner, and other records and tracking mechanisms.

Professional & Community Education Duties: Planned, implemented, and evaluated a program of professional continuing education opportunities, including state and regional conferences, brief workshops, and special programs for social work professionals in West Virginia and surrounding areas. Maintained records required for professional licensure and certification in the field of social work. Expanded continuing education (CE) program to include development of CE certificates in nonprofit management and gerontology; five online CE courses, and a 2,800+ member email listserv connecting helping professionals statewide (including many alumni) with CE and employment opportunities. Worked collaboratively with individuals and community groups to research, plan, and develop relevant programming consistent with the goals and mission of WVU and the School of Social Work. Taught courses in the MSW curriculum and CE workshops. Presented at national conferences on CE. Supervised part-time administrative secretary and two graduate assistant(s). Formed and chaired advisory committees to assist in the goals of the program: Summer Institute on Aging Planning Committee, Professional & Community Education Advisory Committee, Continuing Education Certificate in Nonprofit Management Advisory Committee, and Gerontology Practitioner Certificate interdisciplinary workgroup.

2000 - 2006 **Executive Director, Scott's Run Settlement House, Osage, WV**

Oversaw the management, development, and administration of non-profit agency related to the United Methodist Church with a budget of \$475,000. Responsible for grant writing/administration, program development, policy development and implementation, staffing, human resources, budgeting, and fundraising leadership. Supervised 20 employees and 13 programs. Served as Field Instructor to BSW and MSW students from WVU Division of Social Work.

1992 - 2000 **Medical Social Worker, Morgantown Health Right, Morgantown, WV**

Participated in interdisciplinary client-centered health care. Provided short-term counseling, crisis intervention, advocacy, and referral. Performed HIV pre- and post-test counseling. Supervised volunteers, BSW and MSW students from WVU Division of Social Work, and work-study students. Developed and managed systems to access pharmaceutical Patient Assistance Programs. Assisted administration in grant writing, fundraising, and program development. Represented agency at community meetings and events.

Teaching Experience

SOWK 581, Generalist Field Experience, West Virginia University, Fall 2021, Summer 2021, Fall 2020, Summer 2020, Fall 2019, Summer 2019, Spring 2019, Fall 2018, Spring 2016, Fall 2015, Spring 2013, Fall 2012, Spring 2011, Fall 2010, Spring 2010, Fall, 2009, Spring 2008, Fall 2007

SOWK 682, Advanced Field Experience, West Virginia University, Fall 2021, Spring 2020, Fall 2019, Spring 2019, Fall 2018, Summer 2018, Spring 2017, Fall 2016, Spring 2015, Fall 2014, Spring 2014, Fall 2013, Spring 2012, Fall 2011, Spring 2011, Fall 2010, Summer 2010, Spring 2008, Fall 2007, Spring 2007, Fall 2006

SOWK 656, Financial Management and Grant Writing, West Virginia University, Spring 2021

SOWK 654, Organizational Administration and Leadership, West Virginia University, Summer 2019

SOWK 654, Organizational Administration and Leadership, (online), West Virginia University, Summer 2018, Spring 2018

SOWK 493I, Methods 3: Social Work with Organizations and Communities, West Virginia University, Fall 2005

Awards and Honors

West Virginia Social Worker of the Year, 2019, awarded by the National Association of Social Work – WV Chapter, May 2019

Publications

Englehardt, J., Hash, K.M., Mankowski, C., Harper-Dorton, K.V., & Pilarte, A. (2016). A gerontology practitioner continuing education certificate program: lessons learned. *Journal of Teaching in Social Work*, 36(4): 407-420

Professional Presentations

Ethics 1 (Englehardt, J.) WVDHHR, Fairmont, WV, November 13, 2018 and March 27, 2018

Presented full day training on the National Association of Social Work Code of Ethics to West Virginia Department of Health and Human Resources employees working in Child and Adult Protective Services.

How to Make the Most Out of Your Special Event (Englehardt, J.) WVU School of Social Work, Clarksburg, WV, October 14, 2016; WVU School of Social Work,

Morgantown, WV, November 20, 2015; WVU School of Social Work, Morgantown, WV, May 14, 2015; and WVU School of Social Work, Beckley, WV, October 9, 2014. Presented best practices in developing, implementing, and evaluating special events in nonprofit organizations.

Developing a Toolkit for Managing Nonprofit Ethics (Englehardt, J.) WVU School of Social Work, Morgantown, WV, May 4, 2016; Faces of Leadership Conference, Charleston, WV, July 30, 2014; WVU School of Social Work, Beckley, WV, November 14, 2013; NASW Spring Conference, Charleston, WV, April 2012; WVU Division of Social Work, Moorefield, WV, October 2011; and WVU Division of Social Work, Morgantown, WV, May 2011
Presented ethical principles and standards to guide the actions and management of nonprofit organizations.

Gerontology Practitioner Certificate: Needs Assessment and Program Development (Hash, K., Englehardt, J., and Fullmer, E.) Gerontological Society of America 2014 Annual Scientific Meeting, Washington, DC, November 7, 2014
Poster presentation regarding the 2010 needs assessment regarding geriatric training needs of professionals in aging and the subsequent development of a continuing education-based gerontology practitioner's certificate program.

Continuing Education: The Leading Edge in Social Work Education (Nowicki, L., Congress, E., Englehardt, J., Behan, D., Kreif, T., Sheehan, D., and de Saussure, J.) Council on Social Work Education, Annual Program Meeting, Tampa, FL, October 25, 2014
Presented on continuing education leadership such as introducing new interventions from the field and distance education in a rural university based continuing education program.

WVU School of Social Work Curriculum Update and Field Instructor/Task Supervisor Recognition Day (Chase, P., Chillingworth-Shaffer, A., Englehardt, J., Fell, L., Ferrise, L., Fullmer, E., Hartnett, H., Hash, K., Kim, H., Leizear, S., Neely, C., and Young, D.) WVU School of Social Work, Morgantown, WV, March 28, 2014
Presented informational session on the professional development opportunities available in nonprofit management and gerontology through WVU School of Social Work. Also discussed field instructor/task supervisor discount.

Professional Development Opportunities in Nonprofit Management (Englehardt, J.) Taylor County Community Collaborative, February 12, 2014; Taylor County Community Collaborative, February 13, 2013; Taylor County Community Collaborative, February 8, 2012; and Taylor County Community Collaborative, February 9, 2011;
Presented informational session on the professional development opportunities available in nonprofit management and gerontology through WVU School of Social Work

Program Development: Using Evidence to Improve Services (Hartnett, H. and Englehardt, J.) West Virginia Bureau of Senior Services, Charleston, WV, December 4, 2013

Presented an overview of program evaluation, client centered management, evidence-based practice, and outcome measurements to the quarterly meeting of the WV Senior Center Directors/Staff.

Implementation of MSW Training Grant in Rural Mental Health and Behavioral Health Practice (Rishel, C., Hartnett, H., Englehardt, J., and Leizear, S.) Annual Program Meeting, Council on Social Work Education, Dallas, TX, November 1, 2013
Presented information about the impact and implementation of a training grant for MSW students funded by HRSA at WVU School of Social Work.

Advance Training for the Geriatric Workforce (Boyd, W., Englehardt, J., and Neitch, S.) West Virginia Rural Health Association Conference, Roanoke, WV, October 22, 2013

Presented information about the Gerontology Practitioner Certificate program

Implementation of MSW Training Grant in Rural Mental Health and Behavioral Health Practice (Hartnett, H., Fell, L., Englehardt, J., and Leizear, S.) Rural Social Work Conference, Millersville, PA, July 17, 2013

Presented information about the impact and implementation of a training grant for MSW students funded by HRSA at WVU School of Social Work.

Certificate and Specialty Programs for Social Workers (Hartnett, H., and Englehardt, J.) NASW Spring Conference, Charleston, WV, May 2, 2013 and NASW Spring Conference, Charleston, WV, April 2012

Presented information on academic and continuing education certificate programs available through West Virginia University School of Social Work

Certificate Programs: The Why, What, and How of Successful Programs (Nowicki, L., Congress, E., Englehardt, J., Ganti, A., Landuyt, N., and Behan, D.) Council on Social Work Education, Annual Program Meeting, Washington, DC, November 2012

Presented information on continuing education certificate development and implementation in a rural university based continuing education program.

Continuing Education 101: Launching and Maintaining Successful Continuing Education Programs (Nowicki, L., Englehardt, J., Ganti, A., Landuyt, N., and Behan, D.) Council on Social Work Education, Annual Program Meeting, Atlanta, GA, October 2011

Presented information on program development in university based continuing education programs.

Proposing a Workshop for WV-NASW Conferences (Neely, C. & Englehardt, J.), NASW Spring Conference, Charleston, WV, April 14, 2011 and NASW Spring Conference, Charleston, WV, April 29, 2010

Presented information about social workers' needs for training, agency needs, and current trends in social work continuing education.

Promoting Ethical Practice When Working with People with Disabilities (Young, D. & Englehardt, J.), WVU Division of Social Work, Charleston, WV, March 2010
Provided West Virginia licensed social work oversight and participation for workshop led by colleague so that social work ethics CEUs could be provided.

Evidenced Based Continuing Education and Professional Development, (Lanuyt, N., Dunne, G., & Englehardt, J.) Council on Social Work Education, Annual Program Meeting, San Antonio, TX, November 2009
Presented updates on the findings of a January 2007 statewide survey of continuing education needs of West Virginia licensed social workers administered by WVU Division of Social Work, Professional & Community Education program.

Presenting and Designing Workshops: Let's Demystify the Process and Re-Energize Your Practice! (Englehardt, J. & Neely, C.) WVU Division of Social Work, Beckley, WV, October 2009
Expanded the "Spread the Butter" session from April 2009 into a full day session. Added hands-on activities such as completing a Call for Workshops during the workshop.

Certificate & Specialty Programs for Social Workers (Harper-Dorton, K., Chase, Patricia, & Englehardt, J.) NASW Spring Conference, Charleston, WV May 2009
Presented information on the continuing education certificate in nonprofit management.

Spread the Butter: Focus and Share Your Social Work Experience with Others (Englehardt, J. & Neely, C.) NASW Spring Conference, Charleston, WV April 2009
Presented information on the practical and creative aspects of developing and presenting successful workshops and trainings. Drew on data from January 2007 statewide survey of continuing education needs of West Virginia licensed social workers administered by WVU Division of Social Work.

Resource Development Strategies that Work, (Englehardt, J.) Nonprofit Management Series, WVU Division of Social Work, Clarksburg, WV, December 2008
Presented information on the steps of developing a fundraising plan, the board of directors' role in resource development, and the emerging use of Web 2.0 technologies for nonprofit resource development.

The Foundations of Nonprofit Organizational Design (Englehardt, J. & Smith, R.) Faces of Leadership Conference, West Virginia Commission for National & Community Service, Charleston, WV, July 2008 and Nonprofit Management Series, WVU Division of Social Work, Clarksburg, WV, December 2007
Presented information on the life stages of nonprofit organizational development with a focus on how organizational design in the areas of administration, governance,

leadership, resource development, program delivery, marketing, communications and staffing is impacted by an agency's stage of organizational development.

The WVU Continuing Education Certificate in Nonprofit Management, (Englehardt, J.) Faces of Leadership Conference, West Virginia Commission for National & Community Service, Charleston, WV, July 2008, Charleston, WV
Presented information on the continuing education certificate and solicited feedback regarding interest and need.

Practical Public Relations and Promotion for Counselors, (Englehardt, J.) Problem Gamblers Help Network of WV Advanced Training Conference, Stonewall Jackson Resort, WV, March 2008
Presented information on how counselors can effectively use public relations and promotion techniques to gain awareness of their programs and develop resources.

Evidenced Based Continuing Education and Professional Development, (Englehardt, J. and Zeiders, A.) Council on Social Work Education, Annual Program Meeting, San Francisco, CA, October 2007
Presented the findings of a January 2007 statewide survey of continuing education needs of West Virginia licensed social workers administered by WVU Division of Social Work, Professional & Community Education program.

Promoting Your Passion: Practical Public Relations for Mission Driven Organizations, (Englehardt, J.) National Association of Social Workers, West Virginia Chapter, Charleston, WV, April 2007
Presented information on how nonprofit agencies can effectively use public relations and promotion techniques to gain awareness of their programs and develop resources.

The New & Improved Continuing Education Certificate in Nonprofit Management, (Englehardt, J.) National Association of Social Work, West Virginia Chapter, Spring Conference, April 2008, April 2007, and April 2006, Charleston, WV
Presented information on the new structure of the continuing education certificate and solicited feedback regarding interest and need.

Practical Public Relations and Promotion, (Englehardt, J.) Nonprofit Management Breakfast Series, WVU Division of Social Work, Morgantown, WV, October 2006
Presented information on how nonprofit agencies can effectively use public relations and promotion techniques to gain awareness of their programs and develop resources.

Continuing Education Networking Session, (Englehardt, J. and Kuhl, S.) Summer Institute on Aging, WVU Center on Aging and Division of Social Work, Morgantown, WV, June 2006
Presented information on current continuing education events, the Professional & Community Education ListServ, and solicited feedback about possible future topics.

Promoting Your Passion, (Englehardt, J.) World Vision, Targeting Hope Conference, Philippi, May 2006

Presented information on how nonprofit agencies can effectively use public relations and promotion techniques to gain awareness of their programs and develop resources.

Nonprofits and Technology, (Englehardt, J.) VAC in Action Workshop, 2000, Morgantown, WV Presented information on how nonprofit agencies can increase effectiveness and efficiency in program service-delivery and fundraising through the use of emerging technologies.

Accessing Resources for People with HIV/AIDS, (Englehardt, J.) West Virginia State HIV/AIDS Conference, 1993, Flatwoods, WV
Presented information on how to link HIV/AIDS clients with a variety of services and resources including pharmaceutical patient assistance programs and Social Security benefits.

School, College, and University Service

Phi Alpha, WVU SSW, MSW coordinator, 2019-present

MSW Administrative Committee, WVU SSW, Member, 2017-present

MSW Committee, WVU SSW, Member, 2017-present

Academic Administrative Team, WVU SSW, Member, 2017-present

Graduate Admissions & Recruitment Council, WVU, Member, 2017-present

Search Committee, WVU SSW, Member, June 2019 – August 2019

Search Committee, WVU SSW, Member, October 2018 – January 2019

Summer Institute on Aging Planning Committee, WVU SSW, Chair, 2006-2018

MSW Curriculum Committee, WVU SSW, Member, 2017-2018

SSW Process Committee, WVU SSW, Chair, 2015-2016

Engagement Team, Eberly College of Arts & Sciences Strategic Planning, Member, March – May 2011

Search Committee, WVU SSW, Member, May-June 2010

Search Committee, WVU SSW, Member, October – December 2009

United Way Campaign, WVU SSW, Department Chair, 2006-2009

Professional Memberships

National Association of Deans and Directors of Social Work Admissions, Membership Co-Chair, 2020 – present, Professional Development Committee member, 2017-present

National Association of Graduate Admissions Professionals, 2018-2020

Council of Social Work Education, 2006-2017, 2018-2020

National Association of Social Work, 1992-present

Community and Professional Service

Social Work Education Consortium, Member, 2020-present

WV Child Welfare Collaborative, Member, 2020-present

Social Work Distance Education Field Consortium, Member, 2019-present

NASW-WV Management Institute Planning Committee, Member, 2007 – 2016
Faces of Leadership Conference Planning Committee, Member, 2008 – 2016
National Association of Social Work, WV Chapter, Board of Directors, Member at Large, July 2012 – June 2015; Vice President, August 2009 – June 2012
Mountain State Leadership Network, Member 2001 – 2015
Community Vision Council, United Way of Monongalia & Preston Counties, Member, 2010 - 2014
Morgantown North Rotary, Public Relations Director July 2007 – September 2012, Community Services Director July 2005 – June 2007, Member January 2005 – December 2012
Morgantown Area Youth Services Project, Board Member September 2008 – March 2011
Council of Social Agencies, Social Work Continuing Education Coordinator 1997-2007, President 1997-99, Board Member 1993-2001
Monongalia County Emergency Food and Shelter Program, Secretary 2000-2006
Scott's Run Museum, Board Member 2000-2006
The Connecting Link, Co-Chair 1999-2000, Board Member 1996-2000
WVU Division of Social Work BSW Committee, Member 1997-2000
Mountain People's Co-Op, Secretary 1996-99, Board Member 1994-1999
Rape and Domestic Violence Information Center, Volunteer Counselor 1995-98

Grants/Funding

Englehardt, J. (PI) (2021-2022). Public Services Education and Training Project: Multi-Level Training for Child Welfare Professionals in West Virginia. WVDHHR, Charleston, WV. **\$561,891.**

Englehardt, J. (PI) (2020-2021). Concord University Research and Development Corporation's Clinical Licensure and Preservice Program (CLaPP), Athens, WV. **\$1,500.**

Englehardt, J. (PI) (2020-2021). Public Services Education and Training Project: Multi-Level Training for Child Welfare Professionals in West Virginia. WVDHHR, Charleston, WV. **\$561,336.**

Englehardt, J. (PI) (2019-2020). Public Services Education and Training Project: Multi-Level Training for Child Welfare Professionals in West Virginia. WVDHHR, Charleston, WV. **\$554,828**

Morrow, D.F. (PI), Englehardt, J. (Co-PI), & Gamble, J. (Co-PI). (2019-2020). West Virginia Behavioral Health Workforce Initiative. WV Higher Education Policy Council, Charleston, WV. **\$25,000.**

January 2019: **\$150** Faculty Travel Grant, Eberly College of Arts & Sciences, WVU to cover a portion of the expenses of attending NAGAP Summer Institute in Las Vegas, NV in July 2018

April 2018: **\$1,000** sponsorship from WV Caring to support the Summer Institute on Aging

October 2008 - April 2018: yearly sponsorship from Problem Gamblers Help Network (ranging from **\$2,000-\$3,100**) to support the Summer Institute on Aging.

October 2009 – June 2018: yearly **\$2,000** sponsorship from the Beatrice Ruth Burgess Center for West Virginia Families and Communities to support a keynote presentation at the Summer Institute on Aging

July 2015 - July 2018: yearly **\$3,000** sponsorship from West Virginia Bureau of Senior Services to support the Summer Institute on Aging

June 2014 - June 2017: yearly **\$1,000** sponsorship from WVU School of Public Health to support the 2016 Summer Institute on Aging

November 2015: **\$600** Faculty Travel Grant, Eberly College of Arts & Sciences, WVU to cover a portion of the expenses of attending CSWE APM in Denver, CO

November 2015: **\$600** Faculty Senate Travel Grant, WVU to cover a portion of the expenses of attending CSWE APM in Denver, CO

October 2015: **\$925** sponsorship from WVU School of Public Health to support the design/printing of the 2016 Summer Institute on Aging Call for Workshops postcard.

November 2014: **\$600** Faculty Travel Grant, Eberly College of Arts & Sciences, WVU to cover a portion of the expenses of attending CSWE APM in Tampa, FL

November 2014: **\$600** Faculty Senate Travel Grant, WVU to cover a portion of the expenses of attending CSWE APM in Tampa, FL

November 2014: **\$564** scholarship to cover the registration fees for the Gerontological Society of America Annual Scientific Conference in Washington, DC on November 6-8, 2014

October 2014: **\$150** sponsorship from West Virginia Geriatric Education Center to support "A Day on Dementia: Some of the Good, the Bad, and the Ugly" workshop on November 12, 2014

August 2014: **\$500** sponsorship from West Virginia Bureau of Senior Services to support "Improving the Quality of Services and Supports Offered to LGBT Older Adults by Aging Network Providers" workshop on November 7, 2014

June 2011 - June 2014: yearly sponsorship from AARP Foundation WV (**\$750-\$7,952**) to support the Summer Institute on Aging

June 2010 - June 2014: yearly **\$2,500** sponsorship from West Virginia Bureau of Senior Services to support the Summer Institute on Aging

December 2013: **\$450** Faculty Travel Grant, Eberly College of Arts & Sciences, WVU

June 2013: **\$2,500** sponsorship from West Virginia Bureau of Senior Services to support the 2013 Summer Institute on Aging

June 2008 - May 2013: yearly **\$1,000** sponsorship from WVU Center on Aging to support the Summer Institute on Aging

October 2011: **\$600** Faculty Travel Grant, Eberly College of Arts & Sciences, WVU

August 2010: **\$5,000** grant by the WV Long-term Care Partnership (a project of the WV Community Voices, INC, funded by the Claude W. Benedum Foundation). Hash, K.M., & Englehardt, J. Gerontology Practitioner Certificate: Needs Assessment

February 2009: **\$1,000** sponsorship from WV Seniors to support the 2009 Summer Institute on Aging

February 2008: **\$1,000** sponsorship from Osher Life Long Learning Institute for partial funding of keynote presenter at 2008 Summer Institute on Aging.

October 2007: **\$1,500** from Dean's Office, Eberly College of Arts and Sciences, West Virginia University for travel support to the Council of Social Work Education, Annual Program Meeting in San Francisco, CA

February 2007: **\$4,500** from Hospice Care Corporation for co-sponsorship of keynote presenter at 2007 Summer Institute on Aging.

September 2006: **\$500** from Institute for Geriatric Social Work, Boston University for partial funding of keynote presenter at 2007 Summer Institute on Aging.

September 2000 - December 2005: At least 10 grants per year ranging from **\$1,500 - \$43,000** from local, state, and federal sources to support activities such as service learning programs with school age children, emergency financial assistance for adults, senior wellness programs, Child Development Center programming including early childhood literacy and developmentally appropriate curriculum, and housing repair programming for low income families.

Additional detail and previous years' grant/funding awards available upon request.

Additional Skills

Computer Software: Microsoft Word, Excel, Access, PowerPoint, QuickBooks, CleanSlate, Blackboard, VoiceThread, TargetX, Hobsons Connect, Apply Yourself, various Internet browsing and email applications.

Marketing/Public Relations: Proficiency in developing press releases, brochures, advertisements, Facebook Ads, and maintaining websites. Experience in developing media contacts in television, radio, and newspaper.

Resource Development: Expertise in grant writing, direct fundraising appeals, donor relations, special event development and implementation.